



Dates: Tuesday, January 26th, 2010

Location: Kicking Horse Job Corps

In Attendance: Marilyn Becker from Office of Public Assistance; Debbie Krantz, Todd Erickson, and Whitney Goss from Mission Valley One Stop Workforce Center; Cynthia Forsch from Eco-Logic Strategies; Theresa Jones from St. Luke Community Healthcare Network, Donna Mitchell and Shelly Fyant from Kicking Horse Job Corp; Adina Fox from Safe Harbor, Karen Dellwo from First Interstate Bank; and Jessie Miller from First Citizen's Bank.

Roundtable: Everyone introduced themselves and their role in JSEC.

Cynthia Forsch: Owner of Eco-Logic Strategies, environmental consulting. She was today's speaker and presented for the group on social responsibility regarding recycling in the workplace.

Todd Erickson: Introduced Whitney as the new Job Service Employee and informed the team that the One Stop Workforce Center is committed to responding to the needs of local employers and sees JSEC as a valuable opportunity for that.

Adina Fox: Recently took position as Executive Director of Safe Harbor and states they are full at this current time and have been full for quite some time. They are the only safe house in the county.

Marilyn Becker: County Director for OPA (Lake, Mineral, and Sanders County). Commented on how helpful JSEC has been in the past for OPA. Helps them learn where the vacancies are and what those employers are looking for so they can help train job seekers.

Theresa Jones: HR Manager at St. Luke's. She has been with JSEC for about 10 years and noted that is a job duty for her b/c it is so important to St. Luke's. She has enjoyed the experience.

Whitney Goss: This is her first week with Job Service. She worked with Voc Rehab prior to taking this position. She is excited to be a part of JSEC and looks forward to participating in the activities.

Debbie Krantz: Manager for Job Service in Polson and Thompson Falls for last 2 ½ years, and as a staff member there for ten years. She is excited to continue working with local businesses and help identify local employer needs, especially considering the current economic state.

Donna Mitchell: With Job Corps for over 20 years. She helps with placement for students and tries to work with all the local employers to find local jobs for graduates.

Shelly Fyant: With Job Corps for last 10 years. She oversees the outreach, admissions, placement, and business programs and also acts as the community liaison.

*Kicking Horse provided a delicious luncheon.

**** Correction:** Shelly wanted to specify that she oversees the Outreach/Admissions and Placement and serves as the Business & Community Liaison. Job Corp has a Business Manager and did not want there to be any confusion. Thanks Shelly!

Karen Dellwo: Has worked for First Interstate Bank for last 32 years. “Jack of all trades.” Helps with security compliance, HR, checking/savings, CD’s, etc.

Jessie Miller: Has worked for First Citizens Bank in Polson for last 28-30 years. Also a “Jack of all Trades.” She helps with compliance, HR, etc.

Program: Cynthia Forsch presented on the social responsibility of employers in the area of recycling and how that relates to better business and better relationships with their employees. She gave a very in-depth look at recycling and what employers can do to better their practices.

MAIN TAKE HOME POINTS:

1. If you as a business provide drinks for your employees, provide them with a reusable cup. Cynthia recommended both a coffee/tea cup and a water bottle. Look for bottles that are BPA free. The employee would then be responsible for taking care of their cups. * This step alone will make a big difference!
 2. Encourage employees to “Be Green” outside of work by giving them cloth grocery bags (99 cents at most grocery stores).
 3. Provide composting option for lunch scraps. For example, Job Corps is already planning on using their garden for this.
 4. Encourage local recycling by educating your employees on WHERE they can recycle. For example, here in Lake County, you can recycle paper, cardboard, and most plastics at the Transfer Station in Pablo.
 5. Give your employees an opportunity to tell you what your business can do differently. Showing your employees that you share their values and then ACTING on them together will boost morale. ☺
- Cynthia asked that JSEC members give her a call if they successfully institute recycling methods. She can be reached at (406) 745-5407.

Meeting was then called to order by Karen Dellwo, Chair.

Treasurer’s report: Adina Fox: As of 12/31/09, account balance was \$6,432.83. There were 2 transactions this month and she reviewed those.

Theresa motioned to approve last meetings’ minutes, Donna seconded it.

OLD BUSINESS

Officer elections: Donna and Jessie were working on a list of candidates. Heather Knutson had expressed that she would consent to being Vice Chair, but was unable to attend the meeting today. Karen asked Theresa if she would consider taking on the Chair position and she agreed. Adina will continue on as Treasurer. Karen presented the following slate of officers and present members voted to approve, no one was opposed. Slate of Officers: Theresa Jones as Chair, Heather Knutson as Vice Chair, Adina Fox as Treasurer, and Whitney Goss as Secretary. Changes will take effect in February.

Bylaws: Karen and Adina met in September and revised the bylaws. Adina provided revisions to Whitney, who will make changes and email to JSEC members for approval.

NEW BUSINESS

Introduction of Newest Job Service Staff Member, Whitney Goss: Todd did this earlier in the meeting.

Meeting Time and Place: Morning vs Lunch? It is difficult for some JSEC members to meet at lunch if they need to be meeting with customers/clients. Wondering if lunch is not the best time? Attendance has been down and JSEC would like to find ways to improve on that. After discussing everyone's schedules, the team decided it would be best to meet at a consistent time and place in the morning. Will change standard meeting times to fourth Tuesday at 8:30 a.m. in Polson, either Job Service or Cove Deli.

SKC Career Fair: Team will touch base on this later, as we were running out of time. Todd quickly checked with each JSEC member to see if they're registered for the fair. A few still have yet to register. Todd may be seeking assistance from some vendors to contribute towards the cost of the booklet. Debbie is also going to look into review and editing the number of pages to potentially lower the cost.

Workshop Schedule: Heather was unavailable to comment on this, but Todd is working on the schedule for early spring. He's wondering how much employers will be able to participate. Todd was able to attend the Economic Outlook seminar in Missoula last week and passed out information on that. The seminar will be coming to Kalispell on February 12th, 2010. Todd recommended the workshop as a source for information for forecasts on the economic outlook in our area.

Innovation in Business Conference: Todd passed out save the date reminders. The conference is scheduled for May 18th and 19th in Billings. Debbie will find out how many Job Service can sponsor this year and start setting aside rooms. Definitely the Job Service will sponsor at least one person to go, and possibly two. Theresa is thinking she will be able to attend and Karen will be attending, but her costs will be underwritten by MSEC. Marilyn is also interested in attending.

Job Service Report: Debbie shared information on weekly workshops that are being offered at the Job Service. The focus of these workshops will be "Surviving a Layoff." She provided handouts on the dates and times and suggested JSEC members make referrals as they see fit. Unemployment rate for Lake County is 9.7% as of December and 1,077 individuals are listed as unemployed. In reality this number is likely much higher, as it only reflects those who are actually receiving unemployment benefits.

* On a side note, Marilyn brought in an article from the Lake County Leader reporting on a previous JSEC scholarship recipient, Reed Tobel, who was recognized for his rodeo announcing abilities. He was the announcer for the NRCA finals last November. Everyone was proud to see this written about one of our scholarship recipients!

Meeting was drawn to a close at 2:06 p.m.

**** Because of the Career Fair, the next JSEC Meeting will be held on Tuesday, February 16th, 2010 at 8:30 a.m. Location TBD. ** Whitney will send out email reminder at least one week in advance.**